

Independent Contractor Application

Name: _____ Date: _____
 SSN/EIN: _____ Position Interest: _____
 Address: _____
 Phone: _____ Mobile: _____
 Email: _____ Alternate Email: _____

Current Employment Situation

- Freelancing full-time
 Freelancing until I find a full-time job
 Freelancing outside of a full-time job (or other full-time responsibilities)
 Freelancing outside of a part-time job (or other part-time responsibilities)

How long have you been in the above situation? _____
 Hours per week you have available for this position: _____
 Requested hourly pay for this position: _____
 How did you find out about this position? _____

Professional References

(Two people not related to you, who can attest to your position-related skills.)

Name: _____ Title: _____
 Relationship: _____ Time Known: _____
 Address: _____
 Phone: _____ Email: _____

Name: _____ Title: _____
 Relationship: _____ Time Known: _____
 Address: _____
 Phone: _____ Email: _____

Personal References

(Two people not related to you, who can attest to your personal character.)

Name: _____ Title: _____
 Relationship: _____ Time Known: _____
 Address: _____
 Phone: _____ Email: _____

Name: _____ Title: _____
 Relationship: _____ Time Known: _____
 Address: _____
 Phone: _____ Email: _____

Applicant Questions (Attach additional pages if necessary.)

Why should we hire you?

What skills do you already have? What skills do you hope to develop?

What type of job do you see yourself perusing next? When? Where?

What can you tell us about you personally? (Hobbies, interests, acknowledgements, etc.)

Have you been convicted/pled guilty to any criminal offense other than minor traffic violations? Yes No

If yes, explain conviction(s), nature of offense(s), and how recently such offense(s) was/were committed.

May we contact your present employer? Yes No N/A

Do you have any questions?

I understand that:

- This is a telecommuting position that requires reliable and self-provided computer and Internet access.
- Local applicants may need to be available for an in-person interview. All applicants will need to be available for a phone interview.
- I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of information is cause for disapproval. Further, I understand and agree that my status is that of an independent contractor and as such, I am responsible for all tax liabilities pertaining to pay received for services I perform.

Signature: _____ Date: _____